Press Assistant Training:

Day 1 Training: introduction to Press Assistant role, How to read work calendar, building job carts & Prepping for jobs, & Learning basics of setting up/tearing out jobs out of press.

* Tour of shop & main work area and environment
* Kotis Work Culture & KPS
* Rolling 60 Days, Attendance & PTO
* Press Assistant role: What is the role? What is involved? What are your priorities and responsibilities?
* How to read Kotis work calendar & schedule
* Building Job Carts for presses
* How to tape up screens/Common tools used on press
* How to Setup a job/Tear out a job/Press Turnover/Press Mechanics
* Press Safety
* Secondary Tasks for Press Assistants: Reclaim, scraping inks out of screen, general cleaning and tidiness, cleaning of tools, ink containers
* Cleanliness & Tidiness of the workplace
* Review concepts/Q&A

Day 2 Training: On-press QC, examples of misprints, proper way to pull garments off pallet and onto dryer.

* Review concepts learned/Q&A
* How to pull garments off pallets & Placing them properly on dryer belt
* Review Press Safety
* What is a misprint?/Examples of misprints/ QC on press & common things to do on press
* Basic Ink Mixing
* Basic Catching tasks
* Garment & Ink types
* Review concepts introduced today/Q&A
* Review setting up/tear out jobs if needed.

Day 3 of Training: Review overall Press Assistant Role and Expectations

* Review work calendar/schedule.
* Review building job carts, setups & tear outs & Tri-locking
* Review pulling on press & how to lay it on dryer belt
* Review misprints and QC on press/ink mixing